

**MINUTES OF MEETING  
HERITAGE HARBOR  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Heritage Harbor Community Development District was held Thursday, March 17, 2016 at 6:00 p.m. at the Heritage Harbor Clubhouse; 19502 Heritage Harbor Parkway, Lutz, Florida.

Present and constituting a quorum were:

David Penzer	Chairman
Rich Gordon	Vice Chairman
Rob Rossi	Assistant Secretary
Russ Rossi	Assistant Secretary

Also present were:

Jim Hayford	District Manager
John Panno	Pro Shop Manager
Jim Poertner	Golf Course Superintendent
Lynn Jackson	Operations Coordinator
Residents	

*The following is a summary of the discussions and actions taken at the March 17, 2016 Heritage Harbor Board of Supervisors meeting.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Hayford called the meeting to order and roll was called. Four Supervisors were present.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

There not being any, the next item followed.

**THIRD ORDER OF BUSINESS**

**Approval of the Minutes of the February 18, 2016 Meeting**

Each Board member received a copy of the minutes and additions, corrections or deletions were requested.

On MOTION by Mr. Gordon seconded by Mr. Russ Rossi with all in favor, the minutes of the February 18, 2016 meeting were approved.
---

**FOURTH ORDER OF BUSINESS**

**Approval of Financial Statements**

Mr. Hayford reviewed the financial statements.

On MOTION by Mr. Gordon seconded by Mr. Russ Rossi with all in favor the financial statements for the period ending February 29, 2016 were accepted.

The Board discussed issues relating to the District’s Enterprise bonds and requested that Mr. Hayford obtain information from District Counsel on options such as a tender offer, etc.

**FIFTH ORDER OF BUSINESS**

**Staff Reports**

**A. Golf Course**

Mr. Poertner reported the following:

- The fairways are turning back to green.
- The pump has been taken out of the pump house; cost approximately \$6,000.

Mr. John Panno reported the following:

- We had a healthy February; we did approximately \$10,000 more than last February.
- There are 12 tournaments booked for April and May.
- The new carts will be in sometime at the end of June or beginning of July.

**ELEVENTH ORDER OF BUSINESS**

**Audience Comments**

A resident, Ms. Amy Sullivan, addressed the Board regarding a request to the County to make Heritage Harbor a golf cart community. The County informed Ms. Sullivan to approach the CDD about the request. The Board concurred that Ms. Sullivan is free to obtain the pulse of the community and report it to the Board, however the Board does not support taking any action on the request at this time.

**SIXTH ORDER OF BUSINESS**

**Attorney’s Report**

There not being any, the next item followed.

**SEVENTH ORDER OF BUSINESS**

**Engineer’s Report**

There not being any, the next item followed.

**EIGHTH ORDER OF BUSINESS**

**Manager’s Report**

**A. General Election/Qualifying to Run Notification**

The Board was reminded that the elections for Supervisors seats expiring in 2016 will be conducted during the November 2016 general election. Seats 1, 2 and 3 will expire in November. Qualifying for these seats begins at noon on June 20, 2016 and ends at noon on June 24, 2016.

**B. Consideration of Resolution 2016-1, Confirming the District's Use of the Hillsborough County SOE to Continue to Conduct the District's Election of Supervisors in Conjunction with the 2016 GE**

Mr. Hayford referred to the resolution included in the agenda package and recommended adoption.

On MOTION by Mr. Gordon seconded by Mr. Penzer with all in favor resolution 2016-1 confirming the District's Use of the Hillsborough County SOE to continue to conduct the District's election of Supervisors in conjunction with the 2016 GE was adopted.

**NINTH ORDER OF BUSINESS**

**Operations Report**

- o Ms. Jackson reported monuments were pressure washed and the annuals were planted.
- o The gazebo was taken down.

**TENTH ORDER OF BUSINESS**

**Supervisor Requests**

- o The Board discussed a multi-purpose field/park. The on-going costs would be \$300 per month. The total cost for the park would be \$67,000.

On MOTION by Mr. Gordon seconded by Mr. Russ Rossi with all in favor the Board approved increasing the budgeted amount for this Park project from \$50,000 to not to exceed \$70,000.

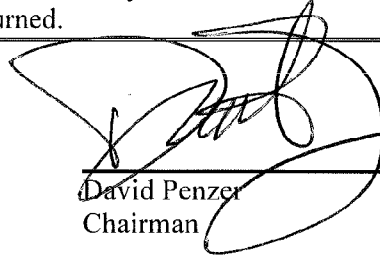
**TWELFTH ORDER OF BUSINESS**

**Adjournment**

There being no further business,

On MOTION by Mr. Penzer seconded by Mr. Russ Rossi with all in favor the meeting was adjourned.

  
 \_\_\_\_\_  
 Jim Hayford  
 Secretary

  
 \_\_\_\_\_  
 David Penzer  
 Chairman