

**MINUTES OF MEETING
HERITAGE HARBOR
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Heritage Harbor Community Development District was held Thursday, November 19, 2015 at 6:00 p.m. at the Heritage Harbor Clubhouse; 19502 Heritage Harbor Parkway, Lutz, Florida.

Present and constituting a quorum were:

David Penzer	Chairman
Rich Gordon	Vice Chairman
Rob Rossi	Assistant Secretary
Shelley Grandon	Assistant Secretary
Russ Rossi	Assistant Secretary

Also present were:

Jim Hayford	District Manager
Jim Poertner	Golf Course Superintendent
John Panno	Pro Shop Manager
Lynn Jackson	Operations Coordinator
Residents	

The following is a summary of the discussions and actions taken at the November 19, 2015 Heritage Harbor Board of Supervisors meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Hayford called the meeting to order and roll was called. All Supervisors were present.

SECOND ORDER OF BUSINESS

Audience Comments

There were no audience comments at this time.

THIRD ORDER OF BUSINESS

**Approval of the Minutes of the
October 15, 2015 Regular Meeting**

Each Board member received a copy of the minutes and additions, corrections or deletions were requested.

On MOTION by Mr. Gordon seconded by Ms. Grandon with all in favor, the minutes of the October 15, 2015 meeting were approved.

FOURTH ORDER OF BUSINESS

Approval of Financial Statements

Mr. Hayford noted for the end of the year the District was under budget.

On MOTION by Mr. Penzer seconded by Mr. Gordon with all in favor, the financial statements for the period ending October 31, 2015 were approved.

FIFTH ORDER OF BUSINESS

Staff Reports

A. Golf Course

Mr. Poertner reported the following:

- The seed was put up last week and germinating nicely.
- The new equipment will arrive on Tuesday.

Mr. Panno referred to the charts he provided and reported the following:

- Our groups are starting to get bigger.
- Our golf cart lease is up on July 1st and the cart company has agreed to no increase. We will exchange 70 carts for 70 new carts at the same cost.

SIXTH ORDER OF BUSINESS

Attorney's Report

There not being any, the next item followed.

SEVENTH ORDER OF BUSINESS

Engineer's Report

There not being any, the next item followed.

NINTH ORDER OF BUSINESS

Operations Report

Ms. Jackson reported the following:

- The Christmas decorations have been installed and will be turned on next week. The decorations have been purchased and the District will keep them for next year, only needing to pay for installation and taking them down next year. The lights will be on from 4 P.M. to midnight.
- The front waterfall is working.
- A quote was received to take down and take away the gazebo for \$900 to \$1,200. The Board was in agreement to go forward with removing the gazebo.
- A cleaning service for the clubhouse is being considered.

Ms. Jackson noted at the request of the Board, she invited security officers to this meeting and there were two in attendance.

Mr. Penzer led a discussion on the protocol for the security service. It was explained that the officers were hired by the District to protect the community and the priority was not to hand out speeding tickets. The HCSO was hired to protect the District's assets.

The Board and audience took the opportunity to express their comments and concerns.

The record will reflect the officers left the meeting.

EIGHTH ORDER OF BUSINESS

Manager's Report

Mr. Hayford had nothing additional to discuss.

TENTH ORDER OF BUSINESS

Supervisor Requests

Mr. Penzer requested a motion from the Board regarding keeping the holiday bonuses the same as last year.

On MOTION by Mr. Penzer seconded by Ms. Grandon with all in favor, keeping the employee bonuses at the same rate as last year was approved.

Mr. Penzer asked for the Boards opinion on the installation of a fountain at the main entrance and there was no interest from the Board at this time.

ELEVENTH ORDER OF BUSINESS

Audience Comments

A resident of Harbor Cove Court reported there are a number of trees in the conservation area, on the common side of the golf course, near his home, that need to be trimmed.

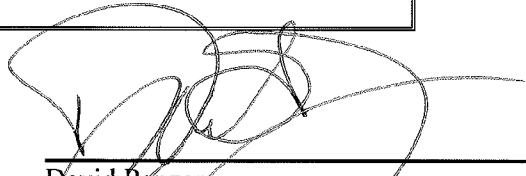
TWELFTH ORDER OF BUSINESS

Adjournment

There being no further business,

On MOTION by Ms. Grandon seconded by Mr. Gordon with all in favor the meeting was adjourned.


Jim Hayford
Secretary


David Penzer
Chairman