

**MINUTES OF MEETING
HERITAGE HARBOR
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Heritage Harbor Community Development District was held Thursday, April 16, 2015 at 6:00 p.m. at the Heritage Harbor Clubhouse; 19502 Heritage Harbor Parkway, Lutz, Florida.

Present and constituting a quorum were:

David Penzer	Chairman
Shelley Grandon	Assistant Secretary
Rob Rossi (via phone)	Assistant Secretary
Russ Rossi	Assistant Secretary

Also present were:

Jim Hayford	District Manager
Jim Poertner	Golf Course Superintendent
John Panno	Pro Shop Manager
Lynn Jackson	Severn Trent

The following is a summary of the discussions and actions taken at the April 16, 2015 Heritage Harbor Board of Supervisors meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Hayford called the meeting to order and roll was called. Three Supervisors were present, and Mr. Rob Rossi participated via phone.

On MOTION by Mr. Penzer seconded by Ms. Grandon with all in favor, allowing Mr. Rob Rossi to participate in the meeting via telephone was approved.

Mr. Hayford requested to move agenda item 8B, Consideration of Community Patrol Options to this point in the meeting.

On MOTION by Ms. Grandon seconded by Mr. Russ Rossi with all in favor, moving agenda item 8B to the beginning of the meeting was approved.

EIGHTH ORDER OF BUSINESS

Manager's Report

B. Consideration of Community Patrol Options

Two Community Resource Division Deputies introduced themselves. Mr. Hayford explained some of the security issues the community and golf course are experiencing. He noted the Board is responsible for the monitoring of the District assets; the golf course and all associated facilities for the golf operation and other common area property.

A brief discussion ensued regarding the benefits and disadvantages of continuing with the current security services.

Board members directed questions to the deputies regarding scheduling, the number of officers needed, methods of contacting officers, rates, trial basis possibilities, etc.

There was a consensus of the Board to direct Mr. Hayford to put together updated numbers and information such as hourly rates, administrative fees, mileage, phone, holiday hours and the costs associated with hiring a deputy coordinator. This information will be presented to the Board for review at the next meeting.

The record will reflect the Community Resource Deputies left the meeting.

SECOND ORDER OF BUSINESS

Audience Comments

There not being any audience, the next item followed.

THIRD ORDER OF BUSINESS

**Approval of the Minutes of the
March 19, 2015 Regular Meeting**

Each Board member received a copy of the minutes and additions, corrections or deletions were requested.

On MOTION by Ms. Grandon seconded by Mr. Russ Rossi with all in favor, the minutes of the March 19, 2015 meeting were approved.

FOURTH ORDER OF BUSINESS

Approval of Financial Statements

Mr. Hayford noted the General Fund is in good shape and expenses are good. We are making strides with the Enterprise Fund and this year is a much better year than last year. The bond payment will be made on May 1st.

On MOTION by Mr. Russ Rossi seconded by Ms. Grandon with all in favor, the financial statements for the period ending March 31, 2015 were approved.

FIFTH ORDER OF BUSINESS

Staff Reports

A. Golf Course

Mr. Poertner reported the following:

- We just finished aerifying wall-to-wall of the golf course; we have 8 ½ tons of fertilizer at the shop ready to go out on Monday and we are well under way to having a good summer.
- We are reviewing the budget and it looks about the same as last year.
- The equipment package will change this year. We will be getting rid of the current leased equipment and re-leasing the same equipment. We will be keeping the equipment we own for approximately another 4 years. We will probably be bumping up the equipment repair by \$300 to \$400 per month.

Mr. Panno reported the following:

- March was a good month; one of the best months in the last six years.
- Groups are starting to get smaller. We have a Verizon league here on Wednesday, a league here on Thursdays running to the beginning of June.
- We are working with Sun Lake, trying to get the boys back. We can handle two high schools.

SIXTH ORDER OF BUSINESS

Attorney's Report

There not being any, the next item followed.

SEVENTH ORDER OF BUSINESS

Engineer's Report

There not being any, the next item followed.

EIGHTH ORDER OF BUSINESS

Manager's Report

A. Acceptance of the Financial Audit Report for the Year Ending September 30, 2014

Mr. Hayford referred to the Executive Summary included at the back of the audit and noted the District was found to be in good shape and there were no issues.

On MOTION by Mr. Russ Rossi seconded by Ms. Grandon with all in favor the Financial Audit for the year ending September 30, 2014 performed by Stroemer & Company, LLC was accepted.

B. Consideration of Community Patrol Options

This item was discussed earlier in the meeting. The current CIS contract will be reviewed for termination clause purposes.

Mr. Hayford indicated he forward preliminary budgets for fiscal year 2016 to the Board. The high-water mark will be established at the next meeting.

The Board discussed the possibility of increasing the assessments for fiscal year 2016.

NINTH ORDER OF BUSINESS

Operations Report

Ms. Jackson reported landscaping received 94%. The gatehouse roof repair will start on Saturday and the gates will be open. She also reported the irrigation heads need to be changed.

TENTH ORDER OF BUSINESS

Supervisor Requests

There not being any, the next item followed.

ELEVENTH ORDER OF BUSINESS

Audience Comments

A resident thanked everyone for the flowers.

TWELFTH ORDER OF BUSINESS

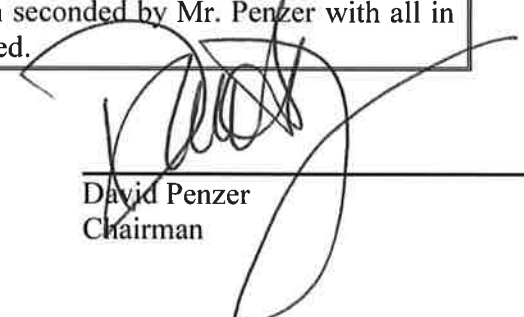
Adjournment

There being no further business,

On MOTION by Ms. Grandon seconded by Mr. Penzer with all in favor the meeting was adjourned.



Jim Hayford
Secretary



David Penzer
Chairman