

**MINUTES OF MEETING  
HERITAGE HARBOR  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Heritage Harbor Community Development District was held Thursday, June 19, 2014 at 6:00 p.m. at the Heritage Harbor Clubhouse; 19502 Heritage Harbor Parkway, Lutz, Florida.

Present and constituting a quorum were:

David Penzer	Chairman
Rich Gordon	Vice Chairman
Shelley Grandon (via telephone)	Assistant Secretary
Robert Rossi	Assistant Secretary
Russ Rossi (via telephone)	Assistant Secretary

Also present were:

Jim Hayford	District Manager
Lynn Jackson	Operations Coordinator
Jim Poertner	Golf Course Superintendent
John Panno	Pro Shop Manager
Greg Tamborello	Director of Operations

Residents (1)

*The following is a summary of the discussions and actions taken at the June 19, 2014 Heritage Harbor Board of Supervisors meeting.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Penzer called the meeting to order and roll was called. Three Supervisors were present with Mr. Russ Rossi and Ms. Grandon attending by telephone.

**SECOND ORDER OF BUSINESS**

**Audience Comments on Agenda Items**

There not being any comments, the next item followed.

**THIRD ORDER OF BUSINESS**

**Approval of the Minutes of the  
May 15, 2014 Regular Meeting**

Each Board member received a copy of the minutes and additions, corrections or deletions were requested.

On MOTION by Mr. Penzer seconded by Mr. Gordon with all in favor, the minutes of the May 15, 2014 meeting were approved.
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**FOURTH ORDER OF BUSINESS**

**Approval of Financial Statements**

Mr. Hayford pointed out an additional document included in the financials which shows assessment collection and expenditure information. This document will be included in the financials each month.

On MOTION by Mr. Gordon seconded by Mr. Robert Rossi with all in favor, the May 31, 2014 financials were approved.

**FIFTH ORDER OF BUSINESS**

**Staff Reports**

**A. Golf Course**

Mr. Poertner reported the following:

- More posts will be installed if one more car goes on the field.
- We will aerify on July 9<sup>th</sup>.

Mr. Panno reported the following:

- May was a good month for us. Plantation golf course being closed has picked up our play.
- Sun Lake High School chose us for their home course for the coming golf season. They will be playing on Mondays and Wednesdays.
- Land O Lakes reached out to us last week about hosting their baseball fund raiser.
- There were 4,000 rounds in May, which were 300 to 400 more rounds than last May.
- An email blast is sent out periodically and our specials are included in our Newsletter.

Mr. Russ Rossi complimented the staff on the great condition of the course.

**NINTH ORDER OF BUSINESS**

**Supervisor Requests**

Mr. Robert Rossi suggested the following improvements: forming a committee for the purpose of planning and coordinating a plan to put up a flag pole and flag, and the purchase and installation of two or three benches around some ponds in the District. Supporting information on these items was handed out to the Board.

A committee of Mr. Robert Rossi, Ms. Lynn Jackson and Mr. Greg Tamborello was formed. The potential improvements suggested by Mr. Robert Rossi will be discussed again at a future meeting.

**FIFTH ORDER OF BUSINESS**

**Staff Reports (continued)**

**B. Director of Operations**

Mr. Tamborello reported we put in five, fifteen gallon Oleanders. Also the Loropetalum installed adjacent to the driving range was never included in the original bid as well as the installation of the grass along that area. This was not included in the original scope of work.

Ms. Jackson added the landscaper was also asked to service behind the big lake, behind the pump, which had to be cut down; this was also not included in the scope of work. The service for these items results in a fee of \$200 extra per month.

On MOTION by Mr. Penzer seconded by Mr. Rich Gordon with all in favor adding \$2,400 for landscaping service to the fiscal year 2015 budget was approved.

Gate incidents were briefly discussed.

**SIXTH ORDER OF BUSINESS**

**Attorney's Report**

There not being any, the next item followed.

**SEVENTH ORDER OF BUSINESS**

**Engineer's Report**

There not being any, the next item followed.

**EIGHTH ORDER OF BUSINESS**

**Manager's Report**

**A. Questions and Comments on the Preliminary Fiscal Year 2015 Budgets**

There were not questions on the budget.

Mr. Hayford noted funds for the extra landscaping service fee will be moved from contingency items in the budget to allow for the \$2,400 per year additional service fee approved by the motion stated above.

Ms. Jackson reported she attended the OLM inspection today and the landscapers received a score of 94. A few more proposals are forthcoming.

Mr. Tamborello and Ms. Grandon will talk to the landscaping company about continuing up Heritage Harbor Parkway. Irrigation for this area will also be discussed.

**TENTH ORDER OF BUSINESS**

**Audience Comments**

There not being any comments, the next item followed.

**ELEVENTH ORDER OF BUSINESS**

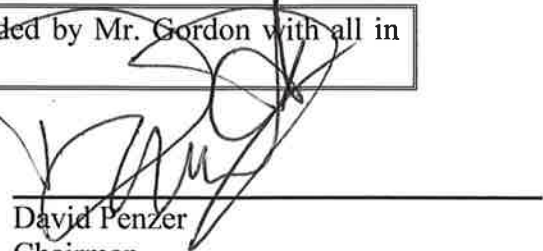
**Adjournment**

There being no further business,

On MOTION by Mr. Penzer seconded by Mr. Gordon with all in favor the meeting was adjourned.



Jim Hayford  
Secretary

  
David Penzer  
Chairman