

**MINUTES OF MEETING
HERITAGE HARBOR
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Heritage Harbor Community Development District was held Tuesday, March 18, 2014 at 6:00 p.m. at the Heritage Harbor Clubhouse; 19502 Heritage Harbor Parkway, Lutz, Florida.

Present and constituting a quorum were:

David Penzer	Chairman
Shelley Grandon	Assistant Secretary
Robert Rossi	Assistant Secretary
Russ Rossi (via phone)	Assistant Secretary

Also present were:

Mark Vega	District Manager
Jim Hayford	Severn Trent
Lynn Jackson	Severn Trent
Jim Poertner	Golf Course Superintendent
John Panno	Pro Shop Manager
Greg Tamborello	Director of Operations

The following is a summary of the discussions and actions taken at the March 18, 2014 Heritage Harbor Board of Supervisors meeting.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Penzer called the meeting to order and roll was called. Three Supervisors were present.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

A resident reported more gate arms are needed; the west exit arm needs to be replaced.

THIRD ORDER OF BUSINESS

**Approval of the Minutes of the
February 18, 2014 Regular Meeting**

Each Board member received copies of the minutes and additions, corrections or deletions were requested.

A correction was requested and will be made part of the final minutes.

On MOTION by Ms. Grandon seconded by Mr. Robert Rossi with all in favor, the minutes of the February 18, 2014 meeting were approved as amended.

FOURTH ORDER OF BUSINESS **Approval of Financial Statements**

The financials for January 2014 and February 2014 were reviewed.

The record will reflect Mr. Russ Rossi joined the meeting via telephone.

On MOTION by Mr. Penzer seconded by Ms. Grandon with all in favor, the February 28, 2014 financials were approved.

FIFTH ORDER OF BUSINESS **Staff Reports**

A. Golf Course

Mr. Poertner reported the following:

- Started taking out our over seeding; the Bermuda is kicking in.
- Fertilizer for the whole golf course will be done next month.
- \$5,000 is in the budget this month for small tools.

Mr. Panno reported the following:

- There was a complete turn-around from January to February.
- We have 9 golf tournaments already booked starting the middle of April until the middle of June; about \$18,000 to \$20,000 in revenue from those nine tournaments.

B. Director of Operations

Mr. Tamborello reported everything is going smooth as silk.

Mr. Penzer noted the plants look great.

SIXTH ORDER OF BUSINESS **Attorney's Report**

There not being any, the next item followed.

SEVENTH ORDER OF BUSINESS **Engineer's Report**

There not being any, the next item followed.

EIGHTH ORDER OF BUSINESS **Manager's Report**

- A. General Election Notification and Consideration of Resolution 2014-2, Confirming the District's Use of the Hillsborough County Supervisor of Elections to Continue Conducting the District's Election of Supervisors in Conjunction with the General Election**

Mr. Vega explained the terms of Seats 4 and 5 currently held by Mr. Russ Rossi and Mr. Penzer will expire in November 2014 and will be available for the general election ballot in November. The qualifying period for candidates was reported by Mr. Vega. Resolution 2014-2 requests the Hillsborough County Supervisor of Elections to continue to conduct the District's general election for November 2014.

On MOTION by Ms. Grandon seconded by Mr. Penzer with all in favor Resolution 2014-2 confirming the District's use of the Hillsborough County Supervisor of Elections to continue conducting the District's election of Supervisor in conjunction with the general election was adopted.

B. Acceptance of the Financial Audit for the Year Ending September 30, 2013.

Mr. Vega reported it was a good audit.

On MOTION by Mr. Penzer seconded by Ms. Grandon with all in favor the financial audit report for the year ending September 30, 2013 was accepted.

Mr. Vega handed out two Restaurant Gross Revenues documents and they were briefly discussed. It was also reported Ms. Lynn Jackson will be attending OLM meetings as there is a schedule conflict for Mr. Vega. She will also attend CDD meetings as needed.

Mr. Vega also reported due to his being assigned additional districts in the south, Mr. Jim Hayford will take over as District Manager of the Heritage Harbor CDD. It was noted that Mr. Hayford is also the District Manager for the Heritage Isles CDD, which also includes a golf course and restaurant.

Mr. Penzer wanted to make it clear for the record that because the two districts are similar, having a golf course and restaurant facilities, this does not mean things will be done in the same way.

Mr. Vega presented a resolution for Board consideration, which authorizes the designation of Mr. Hayford to replace Mr. Vega as Secretary for the District.

On MOTION by Mr. Penzer seconded by Ms. Grandon with all in favor Resolution 2014-3 replacing Mark Vega as Secretary and designating Jim Hayford as Secretary was adopted.

NINTH ORDER OF BUSINESS

Supervisor Requests

There not being any requests, the next item followed.

TENTH ORDER OF BUSINESS

Audience Comments

A resident reported a deer was shot on the property on Sunday.

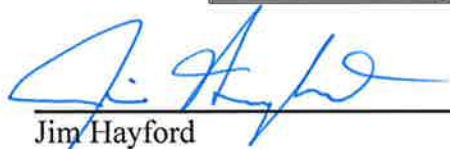
Mr. Vega requested the Board consider changing the regular monthly meeting dates for the remainder of fiscal year 2014 to the third Thursday of each month at 6 P.M. due to a scheduling conflict for the new District Manager, Mr. Hayford. Board consensus was to approve the requested change of meeting date to the third Thursday of each month, at 6 P.M. beginning Thursday, April 17, 2014. The Board also consented to discontinuing the requirement for a Severn Trent representative to attend each OLM inspection.

ELEVENTH ORDER OF BUSINESS

Adjournment

There being no further business,

On MOTION by Ms. Grandon seconded by Mr. Penzer with all in favor the meeting was adjourned.



Jim Hayford
Secretary



David Penzer
Chairman